



# MAKKI MASJID

## AFTERSCHOOLPROGRAM



### RULES AND REGULATIONS – PLEASE READ CAREFULLY AS THEY HAVE CHANGED.

- Student to be enrolled must **5 years or older**. A birth certificate is required for the first time admission.
- Application for admission must be signed and submitted by a parent or guardian.
- Fees: Must be paid semiannually, annually, or quarterly.

**Fee schedule for Madrasa year 2017-2018 will be as follow:**

| No. Of Students        | ANNUAL<br>(Once a year) | SEMI-ANNUALLY<br>(Twice a year) | QUARTERLY<br>(Four times a year) |
|------------------------|-------------------------|---------------------------------|----------------------------------|
| 1                      | \$580                   | \$290                           | \$145                            |
| 2                      | \$960                   | \$480                           | \$240                            |
| 3                      | \$1,300                 | \$650                           | \$325                            |
| 4                      | \$1,700                 | \$850                           | \$425                            |
| 5 or more              | \$2,100                 | \$1,050                         | \$525                            |
| Hifz Class Per Student | \$600                   | \$300                           | \$150                            |

**NOTE: Fee is on an annual Madrasa year basis regardless of the number of days student is present. (Fee will be prorated for student who is admitted after the school year is started). Parents who cannot pay the fees due to a poor financial condition should talk to the management or principle for an arrangement to be made.**

- Hours: **Regular classes:** Monday to Friday from 5:00 PM until 7:00 PM.  
**Hifz Class:** Monday to Friday from 5:00 PM until 7:30 PM and Saturday 9:00 AM until Zuhr.
- Student must never be brought 15 minutes prior to class start time and must be picked up within 15 minutes of the class ending time. Parents will be liable for any damages student cause to the property of the Makki Masjid. Parents are giving administration authority to take necessary action during an emergency situation. Parents indemnify Makki Masjid / Madrasa Falah-E-Darrain from any liability whatsoever in respect to my child/children.
- It is parent's/guardian's responsibility to bring children to classes and pick them up on time.
- Parents/guardians when picking up children must make sure that they are not creating a traffic jam. Some parents have been seen ignoring this rule. Such carelessness makes the Masjid a target for criticism.
- Uniform Code:  
For Males: Long Islamic shirt, Islamic pant, and kufi. (Also known as "Jubba" "Kafni" "Kurta" "Topi")  
For Females: Long Islamic burkha and proper hijab.

**NOTE: Tight jeans, short sleeve T-shirts, and cloths with logos or picture will not be allowed.**

- If a student is absent, a parent/guardian **must** provide a *written* note explaining the matter.
- Continuous absence of more than 15 days without a proper *written* notification will be considered as if the student has withdrawn from classes and his/her name may be deleted from enrollment register.
- All complaints must be made in *writing* and directed to the head teacher, Hazrat Moulana Mufti Abdul Sattar Sahib D.B. and a copy to the management. Direct approach for complaint, either in person or over the phone, to any teacher, *will not be allowed*.
- Safety of Children:  
Parents/Guardians are strongly reminded that the management is NOT responsible for the safety if students when they are not in classes or once they have exited the doors on the Masjid.